



2009-2010 Shoestring Catering Order Form



Phone: 570.662.4927 **Fax:** 570.662.4324

STUDENT ORGANIZATION:

NAME OF PERSON PLACING ORDER:

PURPOSE OF EVENT:

EVENT LOCATION:

ROOM #:

EVENT DATE:

OF GUESTS:

START TIME:

END TIME:

CONTACTS PHONE #:

EMAIL:

PAYMENT METHOD:

Mansfield University Catering is pleased to provide Shoestring Catering to you!

Shoestring Catering is a low-cost, no-frills pick-up segment of Flavours Catering which is **ONLY** available to:

- * Student Government
- * Residential Students & Senate
- * Registered Student Groups for the enhancement of student social life on campus.

In order to qualify for Shoestring prices, these guidelines need to be followed:

- * Order placed at least **ONE** week prior to the event.
- * Food request **MUST** come from the Shoestring menu.
- * A signed and authorized requisition or other form of payment must be received **THREE** business days prior to the event.

PLEASE NOTE: Orders placed within 48 hours of the event are **NOT** eligible for Shoestring pricing.

ADDITIONAL INFORMATION:

- * All table, chair, and trash can set ups are scheduled through the (EMS) Event Management System.
- * All appropriate paper products will accompany orders, based on the amount of food ordered.
- * There are additional charges for linen and skirting requests.

LABOR & DELIVERY COSTS:

- * *All prices in this guide are based on Order Pick-Up.* Should you require delivery, there is a Standard Delivery/ Set Up fee of \$25.00 that will be applied to all drop-offs made during regular business hours (Monday thru Friday) between 8am and 6pm.

SPECIAL ORDERS: If the Shoestring menu does not fit your needs, we will gladly work with your approved group to accommodate your food and beverage requirements. Please call the catering office at 570.662.4927 for more information.

	PRICE	QTY.	TOTAL
HOT SNACKS	Per Unit		
Fried Chicken Wings (per 100)	\$ 100.00		
Mozzarella Sticks w/ Marinara (per 100)	\$ 75.00		
Chicken Fingers w/ Dipping Sauce (per 100)	\$ 145.00		
Mini Egg Rolls w/ Dipping Sauce (per 100)	\$ 110.00		
Mini Meatballs in Marinara (per 100)	\$ 20.00		
Nachos (per 50 servings) (chips, hot cheese sauce, salsa)	\$ 35.00		
QUICK MEALS (15 PERSON MINIMUM)	Per Person		
Hot Dogs, Rolls, Condiments	\$ 1.50		
Hamburgers, Buns, Condiments (includes lettuce, tomato, cheese, onion)	\$ 2.00		
Box Lunch (deli sandwich, chips, fruit, cookie, 12 oz soda)	\$ 7.75		
Hoagies 3 foot (12-15 slices)			
Turkey	\$38.00		
American	\$38.00		
Italian	\$38.00		
Tuna	\$45.00		
Grilled Vegetable	\$34.00		
TOTAL FROM PAGE ONE			

	PRICE	QTY.	TOTAL
PLATTERS (15 PERSON MINIMUM)	Per Person		
Seasonal Fresh Fruit Tray	\$ 1.75		
Vegetable Crudités w/Dip	\$ 1.50		
Domestic Cheese & Crackers	\$ 1.50		
Pepperoni/Cheese/Cracker Tray	\$ 1.85		
Tossed Salad w/Dressing	\$ 1.00		
Deli Platter (turkey, roast beef, ham, cheese, bread/rolls, lettuce, tomatoes, onions, pickles, condiments)	\$ 6.00		
NIBBLES	Per Unit		
Potato Chips (1 lb. bag - 15 servings)	\$2.50		
Popcorn (1 lb. bag - 15 servings)	\$ 2.50		
Tortilla Chips w/Salsa (20 servings)	\$ 2.75		
Soft Pretzels w/Mustard (per dozen)	\$ 8.00		
SWEETS	Per Dozen		
Assorted Donuts	\$ 5.00		
Danish	\$ 6.50		
Assorted Cookies	\$ 7.75		
Brownies	\$ 8.00		
Rice Krispies Treats®	\$ 7.50		
Sliced Pound Cake	\$ 6.00		
BEVERAGES	Per Unit		
Soda (12 oz can)	\$ 0.70		
Bottled Water (16 oz)	\$ 0.80		
Bottled Juice (10 oz)	\$ 1.00		
Bulk Beverages (per gallon)			
Punch • Sweetened Iced Tea • Orange Juice • Coffee • Decaf Coffee	\$ 10.00		
Tea Bags & Hot Water • Hot Chocolate Packets & Hot Water	\$9.25		
SPECIAL SELECTIONS	Per Unit		
Full Sheet Cake (approx. 75 servings)	\$ 31.00		
Half Sheet Cake (approx. 40 servings)	\$ 18.00		
10 Inch Round Cake (approx. 15 servings)	\$ 12.95		
Please circle cake choice: yellow cake choc. cake vanilla icing choc. icing			
Writing on cake:			
Ice Cream (3 gal. tub, approx. 50 servings) Basic Flavors* - Chocolate, Strawberry, Vanilla	\$ 20.00		
Ice Cream (3 gal. tub, approx. 50 servings) Premium Flavors*	\$ 28.50		
Whipped Topping (can)	\$ 3.50		
Toppings (50 servings) (Chocolate Sauce, Fruit and Sprinkles)	\$ 50.00		
* ALL ICE CREAM FLAVORS ARE SUBJECT TO AVAILABILITY			
BIRTHDAY PACKAGE (only available for delivery to students living in dorms)			
10 inch Round Cake • Candles • Sparkling Cider • Balloons • Party Bag • Card • Free Delivery	\$ 28.50		
TOTAL FROM PAGE ONE			
TOTAL FROM PAGE TWO			
STANDARD DELIVERY/SET UP	\$ 25.00		
AFTER HOURS/WEEKEND DELIVERY SET UP	\$ 35.00		
TOTAL Prices good through July 2010			